

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 20 February 2017 by the Assistant Commercial Director.

Date notified to all members: Tuesday 18 April 2017

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Botanical Gardens Toilets

2. **DECISION TAKEN**

(i) The tender of JP Developers in the sum of £92,872.91 be accepted; and

(ii) a Letter of Acceptance be issued accordingly.

3. **Reasons For Decision**

To award a Contract to enable the works to commence in April 2017

The attached contract award report provides further details on the evaluation scores, tender prices and ranking of bidders.

4. **Alternatives Considered And Rejected**

To reject the outcome of the process would mean that this project would not go ahead and the existing toilets would not be fit for purpose as they are not compliant with current legislative requirements and are beyond economical repair.

5. **Documents used in making decision:**

(a) Contract Award Report approved at Capital Programme Group on 20 February 2017

(b) Revenue Budget and Capital Programme Monitoring 2016/17 Month 6 as at 30 September 2016

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Acting Executive Director, Resources